

Please complete and return this form to Brisbane Showgrounds or Royal International Convention Centre (Royal ICC) no later than **twenty one (21) days** prior to your event via email exhibitorrequests@rna.org.au

F2 - BANNER RIGGING REQUEST FORM

Event/Exhibition/Conference Name:

Stand Number (if applicable):

Contact Name on Day:

Company Name:

Street Address:

Suburb:

State & Postcode:

Mobile:

Email:

Dates/Times Install:

Dates/Times Dismantle:

Subject to exhibition move-out. Some banners may not be accessible with lifting equipment.

Banner Rigging Description (Please complete ALL information)

1. Dimensions of banner:

2. Weight of banner:

3. Material e.g. vinyl / silk:

4. Does banner have eyelets or pockets?

5. Does banner require lighting or power?

6. Please draw a sketch of your banner in the space provided below.

If available please provide additional floor plans or drawing to assist with the quoting process.

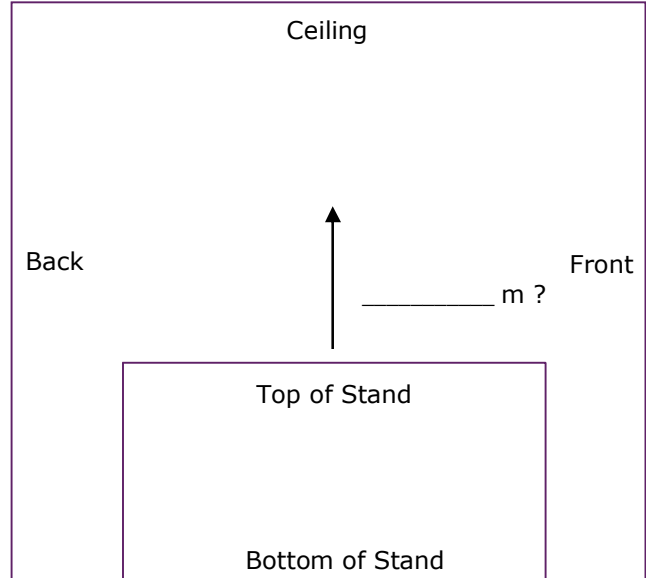
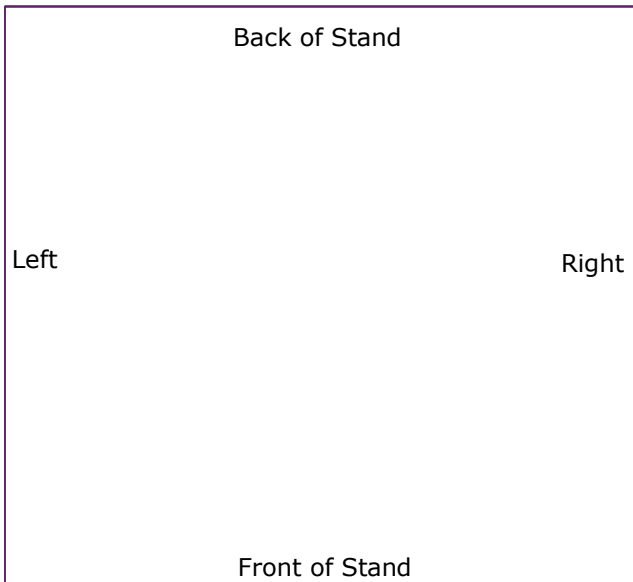


ROYAL
INTERNATIONAL
CONVENTION CENTRE
BRISBANE AUSTRALIA



- Please draw the location of the banner above the stand from an aerial view.
- Please draw the distance of the banner from the top of the stand to the bottom of the banner. Please include the measurement.

Side View



PLEASE NOTE:

- Royal ICC takes no responsibility for loss or damage of any banners or signs.
- All items rigged need to be approved by Royal ICC Management.
- Please note all rigging is subject to your Event / Exhibition Planner’s approval.
- A surcharge will apply if banners are not delivered 48 hours prior to an exhibition build as there may be access or rostering constraints.
- Due to access constraints, banners may not be dismantled during exhibition bump-out.
- Please discuss banner collection with your Event / Exhibition Planner.

I hereby authorise The Royal National Agricultural and Industrial Association of Queensland (RNA) to process authorised charges to the following credit card:

Visa MasterCard American Express (1.43% surcharge on AMEX transactions)

3-digit (Visa/Master) or 4-digit (AMEX) CCV:

Credit Card Number: Expiry date:

Cardholder Name:

Signature:

Authorised Amount/Limit:

Amount to be charged: \$

Please return to exhibitorrequests@rna.org.au

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