

EXHIBITOR REQUIREMENTS

Please complete and return this form a minimum of twenty one (21) days prior to exhibitorrequests@ma.org.au

EXHIBITOR AND STAND DETAILS

EVENT NAME				
COMPANY NAME		MOVE IN DATE	00 / 00 / 00	TIME
CONTACT NAME		MOVE OUT DATE	00 / 00 / 00	TIME
ADDRESS				
EMAIL		STAND NO.		
ON SITE MOBILE				

ONSTAND HOSPITALITY

I would like to book hospitality for my stand Yes No

ITEM	COST	FIRST DAY REQUIRED	NO. OF DAYS	COST
2-3 GRIP ESPRESSO MACHINE (Venue barista required to operate)				
<ul style="list-style-type: none"> Size: 1250mmL x 770mmW x 910mmH Space required: 1800mm x 900mm 				
Includes –	\$250.00			
<ul style="list-style-type: none"> Standard blend coffee beans Hot chocolate Full cream milk, skim milk, soya milk Cups (8oz) with lids Stirrers Sugar sachets First 50 cups of coffee 	(first day)			
Barista (minimum four hour call)	\$45.00			
	per hour or part thereof			
Additional cups of coffee (over and above the included 50) – venue will do a daily cup count	\$4.00 per cup			
ELECTRONIC PUSH BUTTON COFFEE MACHINE (self service)				
<ul style="list-style-type: none"> Size: 560mmL x 392mmW x 370mmH Space required: 1800mm x 750mm 				
Includes –	\$200.00			
<ul style="list-style-type: none"> Standard blend coffee beans Hot chocolate Full cream milk, skim milk, soya milk Cups (8oz) with lids Stirrers Sugar sachets First 50 cups of coffee 	(per day)			
Additional cups of coffee (over and above the included 50) – venue will do a daily cup count	\$4.00 per cup			

ONSTAND HOSPITALITY (continued)

CATERING

ITEM	COST PER ITEM	QUANTITY	NO. OF DAYS	COST
Cookie (packaged)	\$2.50			
Chef selection of Danish pastries	\$5.00			
Chefs selection of cakes	\$5.00			
Chefs selection of sweet or savoury muffin	\$5.00			
Gourmet point sandwiches (please choose two from the following selections -	\$15.00			
<input type="checkbox"/> Grill vegetable, hummus and roma tomato				
<input type="checkbox"/> Smoked ham, aged cheddar and tomato relish				
<input type="checkbox"/> Roast Darling Downs beef, horseradish cream, caramelized onion and rocket				
<input type="checkbox"/> Lime and pepper spiced chicken, citrus mayonnaise, missed leaves				

OTHER ITEMS

Will you be providing your own refrigerator (must be test and tagged)?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Will you be providing your own cups and lids?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

TOTAL ON STAND HOSPITALITY**PAYMENT**

I authorize the RNA to charge the following credit card	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
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TOTAL - ONSTAND HOSPITALITY

TOTAL CHAGES TO CREDIT CARD

Credit Card Type	AMEX (SURCHARGE APPLIES) <input type="checkbox"/>	VISA <input type="checkbox"/>	MASTERCARD <input type="checkbox"/>			
Cardholder Name			Expiry Date	00	00	00
Card Number			CCV			
Signature						